

**CITY OF LODI
INFORMAL INFORMATIONAL MEETING
"SHIRTSLEEVE" SESSION
CARNEGIE FORUM, 305 WEST PINE STREET
TUESDAY, SEPTEMBER 18, 2001**

An Informal Informational Meeting ("Shirtsleeve" Session) of the Lodi City Council was held Tuesday, September 18, 2001 commencing at 7:00 a.m.

A. ROLL CALL

Present: Council Members – Hitchcock, Howard, Land, Pennino and Mayor Nakanishi

Absent: Council Members – None

Also Present: City Manager Flynn, City Attorney Hays, and City Clerk Blackston

B. CITY COUNCIL CALENDAR UPDATE

City Clerk Blackston reviewed the weekly calendar (filed).

SPECIAL MEETING OF THE CITY COUNCIL

At 7:03 a.m., Mayor Nakanishi adjourned the Shirtsleeve Session to a Special meeting of the City Council (NOTE: refer to the September 18, 2001 Special meeting minutes).

The Shirtsleeve Session was reconvened at 8:00 a.m. – All present.

C. TOPIC(S)

C-1 "Review of Council follow up requests"

Deputy City Manager Keeter referenced two handouts (filed) and provided the following information in response to the Pending Council Requests report:

Items Completed or "In Progress"

Request:

08/16/00 RE: Public Hearing to consider electric residential and commercial rate changes. City Manager Flynn assured Council Member Hitchcock that staff would report back to Council on how many businesses have taken advantage of this program over the last five years and determine the dollar savings to the businesses in total.

Response:

Electric Utility is currently working on a response to this request.

Request:

09/19/00 RE: Shirtsleeve Topic "Wastewater Treatment Master Plan." Mayor Pro Tempore Nakanishi requested a summary explaining why water cannot be discharged into the river after tertiary treatment and removal of chemicals.

Response:

An answer was provided to Mayor Nakanishi on September 4, 2001.

Request:

09/20/00 RE: Item H-1 "Recommendations on results of Traffic Study..." Council Member Land questioned why a stop sign was placed in the alley between Pleasant and Lee. Mr. Prima stated he would look into it and report back.

Response:

An answer was previously provided by Public Works to Council Member Land.

Request:

11/15/00 RE: Item F-1 Adoption of 2000 Growth Management Allocations.

In response to Council Member Pennino, Mr. Bartlam stated that the backlog of allocations could be expired by Council action. Council Member Pennino requested that this be brought back for Council consideration.

Response:

The Community Development Department plans to bring this issue before Council for consideration at the second regularly scheduled meeting in October or the first meeting in November 2001.

Request:

11/15/00 RE: Item E-23 Traffic Safety Initiative Grant.

Council Member Hitchcock asked for a more detailed report on statistics related to this item. Council Member Pennino commented that he too was concerned about the statistics and had asked staff this afternoon to schedule the issue for discussion at a future Shirtsleeve Session.

Response:

A Shirtsleeve Session on this topic has been tentatively scheduled for November 27, 2001.

Request:

02/07/01 RE: E-14 "Adopt resolution approving a rental agreement between the City of Lodi and Sherry Beltz and Emily Wolfe, dba Jazzercise Fitness Center, for use of 111 N. Stockton Street, Unit B, Lodi" and E-15 "Adopt resolution approving a rental agreement between the City of Lodi and Richard Mojica, dba Mojica's Batting Cages, for use of 125 E. Elm Street, Lodi, Unit D, Lodi"

Mayor Pro Tempore Pennino expressed concern that the City may be competing with the private industry for rental property. He stated that he did not believe that government should be subsidizing rentals to the public and asked that staff return to Council in two months with a fair market analysis of rental property downtown, and make a comparison to these properties. City Manager Flynn confirmed that this information would be brought back to Council for review.

Response:

A fair market analysis will be brought to Council at the time the lease renewal for this property is being considered.

Request:

02/21/01 RE: E-3 "Approve plans and specifications and authorize advertisement for bids for Elm Street Improvements, School Street to Sacramento Street."

Mayor Pro Tempore Pennino stated that he wants conduits placed in the light poles for the purpose of amplifying music through speakers on School Street.

Response:

Ms. Keeter reported that conduit has been placed at the intersection of Elm and School Streets. City Manager Flynn noted that it was stubbed out so that it can be run to the parking structure in the future if desired.

Request:

02/21/01 RE: E-23 "Authorize use of Dial-A-Ride from Delta College to Lodi, Monday through Friday evenings."

Mayor Pro Tempore Pennino requested that before any more transportation projects come before Council a Shirtsleeve Session be held to discuss future community transit goals and objectives.

Response:

Ms. Keeter stated that this was accomplished during the Shirtsleeve Session on July 17, 2001.

Request:

02/27/01 RE: Shirtsleeve Session "Review of City Department's Accomplishments."

At the request of Mayor Nakanishi, Parks and Recreation Director Baltz indicated that he would calculate a rough estimate on the future annual maintenance costs for the proposed aquatics center.

Response:

The City Manager and Parks and Recreation Director are currently working on an estimate of the future annual maintenance costs for the proposed aquatics center.

Request:

05/01/01 RE: Item C-1 Review of Expenditures.

Council Member Hitchcock commented that the Sheriff's Department has not been funding grant positions, due to the continued expense to the department when the grants expire. She asked when the grants would expire for the other three CROs in the City.

Ms. Keeter indicated that she would provide this information to Council Member Hitchcock.

Response:

Ms. Keeter reported that the School District pays for two and a half school Resource Officers and the City pays for one and a half Resource Officers. When the three-year grant expires, the cost would be paid half by the City and half by the District. There will be an automatic continuance.

Request:

05/22/01 RE: New Electric Utility Service Center.

Mayor Pro Tempore Pennino requested a one-page summary detailing the various costs of the \$7 million project.

Response:

Ms. Keeter reported that this project is still in the planning stages. A summary will be brought to Council when more definite costs are estimated.

Request:

07/18/01 RE: Item E-3 Approve plans and specifications for skate park.

In reply to Council Member Howard, City Manager Flynn acknowledged that inquiries have been received about building a wall in the vicinity of the park. A letter was prepared for the Mayor's signature that was sent back to the inquiring parties, which stated that the City was moving forward with construction of the skate park and would conduct another assessment as to what if any noise impact the skate park had on the adjacent neighborhood. Pursuant to the results, a decision would then be made regarding the necessity of a wall.

Response:

Staff will return to Council on this issue after the skate park is in operation and a determination is made regarding potential noise impacts.

Request:

06/06/01 RE: Speed Limits on Pine Street.

Mayor Pro Tempore Pennino asked that residents on Pine Street from Church to Guild be notified of the speed limit reduction. He also asked that the Council be informed of the cost for the notification.

Response:

Public Works sent notification to Pine Street residents on July 18, 2001.

Request:

06/12/01 Mayor Nakanishi asked when Jackson Street would be resurfaced. Mr. Prima replied that he would obtain the information and report back.

Response:

Jackson Street was resurfaced on August 9, 2001.

Request:

06/20/01 RE: Item I-4 Library Facilities Master Plan.

Council Member Land asked Ms. Martinez for statistics on how many patrons from areas outside the City limits are using the Lodi Public Library.

Response:

Library Services Director Martinez previously informed Council Member Land that 31% of the circulation is for non-residents, and 34% of the individuals with Lodi Library cards are from outside the City limits.

Request:

07/10/01 RE: Art in Public Places.

Council Member Hitchcock suggested adding 1% to the cost of the project, as many other cities require in their art policies.

Mayor Pro Tempore Pennino made the following recommendations:

- Bring the Public Art Policy back to Council for further discussion/consideration;
- Amend the policy to require that Council give final approval on Art Advisory Board recommendations; and
- He supported 2% of City CIP projects for art; 1% or ½% on commercial/industrial projects; and no impact on residential fees.

Response:

Consideration of an Art in Public Places policy has been scheduled for the September 19, 2001 City Council meeting.

Request:

07/17/01 RE: Item C-1 Transit Update.

Mr. Pennino suggested that the City establish a policy or a release of liability form regarding this service, and Mayor Nakanishi asked that staff review other comparison cities regarding their procedures in offering this service. Council Member Hitchcock requested that staff provide information to Council regarding the amount of children using the morning and afternoon Dial-A-Ride service, the ages of these children, and whether or not an adult escorts them to the vehicle.

Response:

Public Works staff is currently gathering this information.

Request:

07/24/01 RE: Item C-1 Workers Compensation Program

In response to Mayor Nakanishi, Mr. Evans reported that insurance for Local Agency Workers' Compensation Excess – Joint Powers Authority is \$50,000 per year. Mayor Nakanishi expressed concern that with the recent increase in Police and Fire personnel, the City is increasing its risk. He asked for further information to be provided to him on this subject.

Response:

Senior Human Resources Analyst Kirk Evans previously provided this information to Mayor Nakanishi.

Request:

08/01/01 RE: Item I-2 Parking restriction in vicinity of PCP.

- Oren Shobert stated that he lives on east Tokay Street and complained about the abundance of cars parking in front of his home for periods of time exceeding one month. He asserted that there is no parking enforcement done between 3:00 a.m. and 4:00 a.m., as is stated on the signs. He also complained of loud music being played for extended periods.
- Mr. Shobert's wife added that the cars parking in front of their home have parking stickers on them; however, they reside in the apartments across the street where she claimed four to five families are living in each apartment. A blue van parked in front of their home for four and a half weeks had cobwebs under it. She stated that the cannery is not the problem, it is the residents in the area.

Council directed staff to increase parking enforcement in this area, look into the complaints of overcrowding and excessive noise, and report back on the results.

Response:

The Community Development and Police Departments are addressing these complaints.

Request:

08/07/01 RE: Item C-1 Electric Utility Improvements.

Mayor Pro Tempore Pennino expressed concern about the size of the plant and recommended that before this matter goes any further, the Council should do a site visit and be shown conceptual drawings/overlays of the project.

Response:

A site visit to the proposed peak power plant has been scheduled for the Shirtsleeve Session of September 25, 2001.

Request:

06/27/01 RE: Budget – Mayor Pro Tempore Pennino expressed the following comments, concerns, and/or requests:

- Page B-12, Budget Policies, Debt Management, Item F – He asked the City Manager to bring the following concept back for discussion at a future meeting: "No more than 60% of all Capital projects costs will be funded from long-term financing."
- Page D-83 – He strongly supported having the Library open on Sundays, Council previously expressed concurrence to do so, and yet it is not listed in the budget.

In reply, Ms. Keeter reported that it has been incorporated into the operating budget, and it will be added to the Library's objectives in the final budget document. She explained that the General Fund would absorb the cost of Library utilities, which will free up funds within the Library's operating budget, allowing them to open on Sundays and hire a part-time Reference Librarian.

- Page D-110, City Clerk – He pointed out that the Council concurred with adding a full-time Administrative Clerk position, and yet the budget document does not reflect it.

Ms. McAthie noted that the error had been detected previously, and Ms. Keeter stated the total number of regular positions would be changed from three to four in year two.

- Page G-20, Electric Fund – He pointed out that there is \$43 million restricted cash in the Electric Fund; however, it does not show up on the balance sheet.

City Manager Flynn explained that it represents the bond proceeds that are set aside for specific Capital projects, and stated that it will be added under Fund Balance as restricted cash.

- Page H-7, In-Lieu Franchise (Other) – He noted that the description would be changed to "refuse".
- Page H-14, 2000-01 Revised Budget – He pointed out that this needs to be corrected to show the \$1.5 million.

Mayor Pro Tempore Pennino noted that staff would be coming back with word changes that he recommended.

Response:

1. The issue of long-term financing has been scheduled for the Shirtsleeve Session on October 2, 2001.
2. Corrections as recommended by Mayor Pro Tempore Pennino have been incorporated into the budget.
3. Discussions are in progress between Library Services and Human Resources regarding staffing and opening the Library on Sundays. Ms. Keeter indicated that staff would provide the Council with an update on this issue once a determination is made.

Request:

06/27/01 RE: Budget – Council Member Land expressed the following comments, concerns, and/or requests:

- *Page B-33, Civic Plaza Veterans Monument – He noted that a significant amount of donations were anticipated and suggested amending the language under Objectives to reflect, e.g., “\$450,000, which will be reduced by donations.”*
- *Page B-35, Formation of a Redevelopment Agency – He pointed out that funds have already been allocated and the project is completed, with the exception of approving the project area.*

Ms. Keeter acknowledged that it should not have been included in the budget documents.

- *Page D-19, Fire Department – He noted that the numbers do not add up, and the significant expenditure does not indicate that an additional battalion chief is being added.*

Ms. Keeter stated that the page would be corrected to reflect two additional firefighters and one battalion chief in year one, and three additional firefighters in year two.

Mr. Pennino stated that he has been assured by staff that Council will get a corrected copy of the budget (with grammatical changes) to review.

Council Member Land requested that Council reconsider (concurrently with the DLBP issue) funding the Police Chaplain program in year one instead of year two.

Response:

Ms. Keeter stated that the Police Chief has indicated that the department can fund year-one of the Police Chaplain program out of its operating budget.

Suggestion:

11/15/00 RE: Item E-24 Ordinance relating to truck parking in the City limits.

Council Member Pennino suggested that staff look into the possibility of a public/private truck parking lot working with trucking associations, Council of Governments, and Caltrans.

Response:

Economic Development Director Tony Goehring has approached the topic of a public/private truck parking lot with several individuals and has had no success.

Suggestion:

04/25/01 Council Member Howard suggested that a walkway be constructed from the downtown parking structure to the Indoor Sports Facility, as a means of addressing pedestrian safety issues related to the close proximity to the railroad tracks.

Response:

Staff will discuss pedestrian safety with the Council once the Indoor Sports Facility parameters have been determined.

Suggestion:

05/08/01 Council Member Land recalled that previously there was discussion about community service groups maintaining the City's smaller parks. Mr. Baltz indicated that he would look into the concept and bring the issue back to Council if deemed feasible.

Response:

Parks and Recreation Director Roger Baltz has been communicating with the Rotary Club to determine its interest in small park maintenance as a service project.

Mayor Pro Tempore Pennino suggested that Mr. Baltz also contact churches for this purpose.

Suggestion:

05/15/01 RE: Mayor Pro Tempore Pennino asked what impact the Internet site has on recruitment and questioned the City's current requirement for a signature on preliminary employment applications.

City Manager Flynn responded that he would look into the necessity of requiring signatures on preliminary employment applications. He indicated that if there were no legal requirement, it would be discontinued.

Response:

Ms. Keeter reported that the Human Resources Department is currently discussing this issue with the Information Systems staff.

Mayor Pro Tempore Pennino questioned the necessity of further discussion, as the solution is to simply begin accepting employment applications without signatures that are submitted through the Internet. City Manager Flynn replied that he would look into the issue.

Suggestion:

05/16/01 Council Member Howard suggested that Council consider changing the format for special joint meetings. Rather than a dinner, she recommended having an informal meeting at the Carnegie Forum, which would better accommodate the public. Benefits would also include decreased cost to the City and less burden on Hutchins Street Square where the dinner meetings are typically held.

Response:

Ms. Keeter stated that the format of special meetings is up to the discretion of the current Mayor.

Suggestion:

05/22/01 RE: Skate Park

Mayor Pro Tempore Pennino suggested getting testimony from neighbors and police departments in other areas with skate parks operated by Spohn Ranch regarding the impacts (e.g. noise) to the surrounding community.

Response:

Ms. Keeter reported that staff is now well into the skate park project and recommended that this item be removed from the Council Pending Report.

Suggestion:

05/22/01 RE: Meter Reader vehicle.

Mayor Pro Tempore Pennino suggested that an electric vehicle be considered, which may qualify for grant funds.

Response:

The Fleet Committee reviews each type of funding request, and if it meets the parameter for an electric vehicle, they would make that recommendation.

Suggestion:

06/27/01 RE: 2001-03 Budget – Page E-56, Replacement Vehicle Requests, 7 Mini-Vans – Mayor Pro Tempore Pennino suggested buying one-year-old used rental vehicles.

Response:

Ms. Keeter reported that the Fleet Committee has found that rental fleets rarely offer one-year-old mini-vans; they are typically three years old or more.

Mayor Pro Tempore Pennino emphasized the importance of continuing to look for rental vehicles.

Suggestion:

07/24/01 RE: C-1 Workers Compensation Program.

Council Member Howard suggested that staff contact Lodi Memorial Hospital for ergonomics training, as it has in-house personnel qualified to review workstations' ergonomic issues and teach body mechanics.

Response:

Staff has spoken with Donna Schultz of Lodi Memorial Hospital regarding its safety awareness program, and will also discuss its ergonomics training in the future.

Suggestion:

07/24/01 RE: C-1 Workers Compensation Program.

Council Member Land asked whether the Fire Department conducts inspections for hazardous conditions on City property. Fire Chief Pretz answered that he did not believe so. City Manager Flynn agreed with Council Member Land that it would be a good idea to begin instituting such inspections.

Response:

Ms. Keeter reported that when the new Fire Inspector is hired, he or she would be responsible for conducting work place safety inspections of all City buildings.

Request:

12/20/00 RE: Item H-6 ABD Insurance and Financial Services.

Mayor Pro Tempore Pennino stated that it appears as though in the fee structure there are opportunities to tack on a lot of additional fees and expressed concern that this would be an open-ended contract. He asked that quarterly reports be given to Council. City Manager Flynn confirmed that the reports would be provided to Council.

Response:

Ms. Keeter reported that due in part to the CalPers program, ABD Insurance has decreased and flatlined its fee to \$25,000; consequently, a quarterly report is no longer necessary.

Topics for Future Discussion

Request:

07/19/00 Council Member Hitchcock requested that discussion regarding the disclosure of Council Members' and Department Heads' expenditures be placed on a future agenda.

Direction:

Council Member Hitchcock again expressed support for a monthly public report listing all expenses.

City Manager Flynn replied that the issue would be placed on a future City Council agenda for discussion.

Mayor Nakanishi requested an estimate of the cost to produce such a monthly report.

Request:

07/19/00 Council Member Hitchcock asked that the proposed Heritage Tree Ordinance, prepared by the Planning Commission, come back to the City Council for discussion.

Direction:

Ms. Keeter reported that the Community Development Department has been unable to locate minutes of past Planning Commission discussion or action related to a Heritage Tree Ordinance.

Council Member Hitchcock recalled that the Planning Commission approved a proposed Heritage Tree Ordinance, and it was subsequently forwarded to the City Council for consideration. Ms. Hitchcock also stated that Management Analyst Janet Hamilton previously provided her with information on the subject that she had gathered from various cities.

City Manager Flynn replied that the issue would be placed on a future City Council agenda for discussion.

Request:

08/02/00 RE: Council Member Land – A citizen asked if the City could put in a turn lane at Church Street and Lodi Avenue.

Public Works Director Prima noted that this issue was previously brought before the Council. He stated that he would bring it back for reconsideration.

Direction:

Ms. Keeter reported that this issue was originally considered by the City Council in 1992.

Council Member Land requested the background report related to the intersection of Church Street and Lodi Avenue and indicated that he would review it before deciding whether reconsideration is necessary.

Request:

02/27/01 Mayor Pro Tempore Pennino asked for an update on the possibility of shifting the responsibilities of the parking enforcement to the Police Department. City Manager Flynn replied that this is strictly a policy call. The Finance Department would like to transfer this responsibility, but the Police Department does not want to assume it.

Direction:

Mayor Pro Tempore Pennino requested that the issue be placed on a future City Council agenda for discussion.

Request:

11/15/00 Council Member Pennino recalled that a year ago he recommended that staff take a look at combining all lifeguard duties under either Hutchins Street Square, Lodi Lake, or Blakely Pool.

City Manager Flynn replied that he would report back on this issue.

Direction:

Ms. Keeter reported that lifeguards are cross-trained between departments; however, the functions are independent of each other.

Council Member Howard requested that the issue be placed on a future City Council agenda for discussion.

Request:

04/18/01 Mayor Nakanishi stated that power conservation will become increasingly more important in the coming months and asked that a conservation program proclamation from the City Council be prepared in the near future.

Direction:

Mayor Nakanishi requested that this issue be placed on a future City Council agenda.

Request:

04/25/01 Council Member Land emphasized the need to place lighted signage at DeBenedetti Park before the outlying residential area develops. Citizens have brought to his attention that dogs are walked off their leashes at Peterson Park and there are sanitary issues that need to be addressed. Perhaps signs should be posted reminding owners of their responsibility to clean up after their pets. In response to Mr. Sasaki's request to schedule a park tour, Council Member Land suggested June or July.

Direction:

Council Member Hitchcock recommended a City park tour for a future Shirtsleeve Session.

Request:

05/08/01 RE: Council Member Land supported increased street sweeping and pointed out the difficulty in getting cars off the street, particularly on the east side of the City. City Manager Flynn stated that staff would need to post and enforce no parking on certain days and times. A recommendation would be brought back to Council on this issue within the next two to three months.

Direction:

Ms. Keeter reported that Public Works has not yet determined a date to begin this program.

City Manager Flynn indicated that this topic would be placed on a City Council agenda in November 2001.

Request:

07/18/01 RE: Item I-1 Electric Rate Market Cost Adjustment.

Council Member Howard recalled that approximately a year ago staff came before Council recommending a 5% savings in electric rates for specific areas in the community. Council approved a 20% savings. Ms. Howard suggested that taking into consideration the current financial situation with Electric Utility, it may be beneficial for Council to decrease the amount back to the 5% that staff originally recommended.

In reference to Ms. Howard's comments related to the business incentive, Mr. Vallow stated that staff would look at how effective the program has been and report back to Council.

Response:

Ms. Keeter reported that Electric Utility now provides the Council with quarterly updates.

Request:

07/18/01 RE: Item I-4 SJC Groundwater Banking Authority Joint Powers Agreement.

The City Council tabled review of the amendment to the Northeastern San Joaquin County Groundwater Banking Authority Joint Powers Agreement for one month.

(Prima: The amendment to the Joint Powers Agreement pertains to requests to join the Authority from the Central Delta Water Agency and the South Delta Water Agency. Each of these agencies has differing interests in terms of water supply issues.)

Response:

Ms. Keeter reported that the Groundwater Banking Authority will be addressing this issue on September 26, 2001. Staff will report back to Council on the outcome.

Request:

06/27/01 RE: In reference to the DLBP's request for an additional \$13,000, Mayor Pro Tempore Pennino suggested that the budget be left as-is at this time; however, he agreed to Council reconsidering it next month and, if necessary, deduct the amount from the Contingency Fund.

Direction:

Council Member Howard requested that the DLBP's request be placed on a future City Council agenda for discussion.

City Manager Flynn noted that the Downtown Lodi Business Partnership (DLBP) has submitted its annual report to the Council. They will be reviewing the report at an upcoming City Council meeting, and Mr. Flynn suggested that this would be an appropriate time to consider the funding request.

Council Member Land asked the City Manager to inform the Executive Director of the DLBP to review the annual report before presenting it to the City Council.

Suggestion:

07/19/00 RE: Agenda item #E-6 entitled, "Approve 2000 Signal Priority Study and Authorize Design of Signal and Street Lighting at Harney Lane and Stockton Street."

Council Member Pennino suggested that the intersection of Century Boulevard and Ham Lane be referred back to staff to determine whether it can be raised higher on the priority list.

Response:

Ms. Keeter reported that staff is currently looking for funding to install a street light at the intersection of Century Boulevard and Ham Lane.

Suggestion:

RE: Item I-1 All Military Veteran's Plaza Project.

Council Member Hitchcock suggested incorporating the meaning of the symbolic images into the Plaza by having a descriptive plaque or providing brochures.

Direction:

City Manager Flynn stated that plaques are estimated to cost \$1,100 each.

Mayor Pro Tempore Pennino reported that a significant contributor to the All Military Veteran's Plaza project suggested to him that money should not be spent on a plaque listing the contributor's names. Mr. Pennino felt that a plaque describing the symbolic images would be more important than a contributor's plaque and believed that, if surveyed, the contributors would agree.

Council Member Land stated that one plaque, centrally located, describing all the symbolic images would be sufficient.

Council Member Howard emphasized the importance of keeping the project within its budget of \$450,000 and suggested that donations for the plaque could be sought.

Suggestion:

07/18/01 RE: Item G-1 Lodi's Urban Water Management Plan.

Mayor Pro Tempore Pennino suggested that staff compare Lodi's water usage with the same survey cities that are used for salary range comparisons.

Direction:

Mayor Pro Tempore Pennino asked that this information be provided when the issue of water rate increases is brought before Council.

Additional Council Requests and Comments

- Council Member Hitchcock recalled that at the last meeting of the Council she had asked for an update on the PCE/TCE situation, and specifically, for an itemization on how much money was spent from the water fund and from loans.

City Attorney Hays replied that a closed session item has been scheduled for this topic.

Continued September 18, 2001

- Council Member Land requested that the following issues be placed on a future City Council agenda for discussion:
 1. Housing element and availability of decent, affordable housing – single-family up to multi-family; and consider areas where the City can help promote and encourage non-profits to come to Lodi and assist with rehabilitation or new construction.
 2. Providing a resource center where individuals can obtain information on health services, financial literacy programs, County services, etc.
- Mayor Nakanishi requested that the topics of storm drainage on Lockeford Street, and reverse frontage walls, be placed on a future City Council agenda for discussion.
- Council Member Howard noted that one-week has now past since the terrorist attack on our Country. Citizens have shown courage, faith, and strength, and Ms. Howard expressed certainty that this spirit will continue and the country will move forward, heal, and mend.

D. COMMENTS BY THE PUBLIC ON NON-AGENDA ITEMS

None.

E. ADJOURNMENT

No action was taken by the City Council. The meeting was adjourned at 8:48 a.m.

ATTEST:

Susan J. Blackston
City Clerk

Mayor's & Council Member's Weekly Calendar

WEEK OF SEPTEMBER 18, 2001

Tuesday, September 18, 2001

- 7:00 a.m. Shirtsleeve Session
1. Review of Council follow up requests (CM)
- 7:00 a.m. Special meeting.
1. Closed Session
 - a. Prospective sale of real property (5.3 ± acres) located at 600 S. Guild Avenue
 - b. Prospective lease of City property - commercial/retail space located at 2 N. Sacramento Street, situate in the Downtown Parking Structure
 - c. Prospective acquisition of real property located at 22 E. Locust Street and 17 E. Elm Street

Wednesday, September 19, 2001

- 9:30 a.m. Meeting of the Northeastern San Joaquin County Groundwater Banking Authority, Stockton.
- 10:00 a.m. Dedication of the Joe Serna Jr. Charter School (featured speaker: Lt. Governor Cruz Bustamante), Central Avenue and Pine Street.
- 7:00 p.m. City Council meeting
One Closed Session item (NOTE: 6:00 p.m.)
8 Presentations
15 Consent Calendar items
No Public Hearings
One Regular Calendar item

Thursday, September 20, 2001

- 4:00 - 6:00 p.m. Chamber reception honoring new teachers to the Lodi Unified School District, Wine and Visitors Center.
- 4:30 p.m. Howard and Pennino. Dedication of Lodi Lake Bike Trail Phase One, Lodi Lake Beach Area.
- 5:30 - 7:00 p.m. Grand opening/ribbon cutting, National Planning, 404 W. Pine Street #6.

Friday, September 21, 2001

- 11:30 - 2:00 p.m. Nakanishi and Land. EBMUD Pardee Barbecue, outside McLean Hall, Pardee Center.

Saturday, September 22, 2001

- 4:00 - 9:00 p.m. Downtown Lodi Live (wine/beer tasting, car show, Italian Street Painting Contest).
- 6:30 p.m. Nakanishi and Land. Boys and Girls Club Hall of Fame Banquet.

Sunday, September 23, 2001

Monday, September 24, 2001

Disclaimer: This calendar contains only information that was provided to the City Clerk's office
council\misc\mcalndr.doc



CITY OF LODI

COUNCIL COMMUNICATION

AGENDA TITLE: Review of Council Follow-up Requests

MEETING DATE: September 18, 2001

SUBMITTED BY: Deputy City Manager

RECOMMENDED ACTION: That Council review with staff the attached list representing follow-up requests which have resulted from past City Council meetings and Shirtsleeve Sessions.

BACKGROUND INFORMATION: The City Council, during Council meetings and Shirtsleeve Sessions, have requested that staff follow-up on certain subject matters for future Council Consideration or for specific action. The City Clerk's office has done an outstanding job of detailing and tracking these requests, which are provided as an attachment.

During the Shirtsleeve Session, staff will provide an update on the listed items and will ask for general comments as to whether or not the Council wishes staff to proceed on certain items. Staff will be prepared to answer any questions Council may have regarding the listed requests.

Respectfully submitted,

Janet S. Keeter
Deputy City Manager

Attachment

JSK/si

APPROVED: _____

H. Dixon Flynn -- City Manager

PENDING COUNCIL REQUESTS AND/OR SUBJECTS FOR FUTURE MEETINGS

(Prepared by the City Clerk -- Updated through meeting of 08/07/01)

Meeting Date	Excerpts from City Council Meeting Minutes
07/19/00	Council Member Hitchcock requested that discussion regarding the disclosure of Council Members' and Department Heads' expenditures be placed on a future agenda.
07/19/00	Council Member Hitchcock asked that the proposed Heritage Tree Ordinance , prepared by the Planning Commission, come back to the City Council for discussion.
08/02/00	<i>RE: Council Member Land -- A citizen asked if the City could put a turn lane in at Church Street and Lodi Avenue.</i> Public Works Director Prima noted that this issue was previously brought before the Council. He stated that he would bring it back for reconsideration.
08/16/00	<i>RE: Public Hearing to consider electric residential and commercial rate changes.</i> City Manager Flynn assured Council Member Hitchcock that staff will report back to Council on how many businesses have taken advantage of this program over the last 5 years and determine the dollar savings to the businesses in total.
08/16/00	<i>RE: Agenda item #H-3 entitled, "Reorganization of the Finance Department: approve the reorganization, class specifications and salary ranges".</i> In response to Council Member Pennino, City Manager Flynn reported that a recommendation regarding the Parking Enforcement position would be brought back to Council at a later date.
(02/27/01)	<i>RE: Shirtsleeve Session "Review of Department's Accomplishments"</i> Mayor Pro Tempore Pennino asked for an update on the possibility of shifting the responsibilities of the parking enforcement to the Police Department. City Manager Flynn replied that this is strictly a policy call. The Finance Department would like to transfer this responsibility, but the Police Department does not want to assume it.
09/19/00	<i>RE: Shirtsleeve Topic "Wastewater Treatment Master Plan"</i> Mayor Pro Tempore Nakanishi requested a summary explaining why water cannot be discharged into the river [sic] after tertiary treatment and removal of chemicals. <i>DONE: Mayor received clarification from Mr. Prima on 09/04/01.</i>
09/20/00	<i>RE: Item H-1 "Recommendations on results of Traffic Study..."</i> Council Member Land questioned why a stop sign was placed in the alley between Pleasant and Lee. Mr. Prima stated he would look into it and report back. <i>NOTE: On 09/10/01 Mr. Prima reported that he previously provided this information to Council Member Land.</i>
11/15/00	<i>RE: Item F-1 Adoption of 2000 Growth Management Allocations</i> In response to Council Member Pennino, Mr. Bartlam stated that the backlog of allocations can be expired by Council action. Council Member Pennino requested that this be brought back for Council consideration.

11/15/00	<p><i>RE: Item E-23 Traffic Safety Initiative Grant</i></p> <p>Council Member Hitchcock asked for a more detailed report on statistics related to this item.</p> <p>Council Member Pennino commented that he too was concerned about the statistics and had asked staff this afternoon to schedule the issue for discussion at a future Shirtsleeve meeting.</p> <p><i>NOTE: A Shirtsleeve Session on this topic has been tentatively scheduled for 11/27/01.</i></p>
11/15/00	<p><i>RE: Comments by City Council Members</i></p> <p>Council Member Pennino recalled that a year ago he recommended that staff take a look at combining all the lifeguard duties under either Hutchins Street Square, Lodi Lake, or Blakely Pool.</p> <p>City Manager Flynn replied that he will report back on this issue.</p>
02/07/01	<p><i>RE: E-14 "Adopt resolution approving a rental agreement between the City of Lodi and Sherry Beltz E-15and Emily Wolfe, dba Jazzercise Fitness Center, for use of 111 N. Stockton Street, Unit B, Lodi" and E-15 "Adopt resolution approving a rental agreement between the City of Lodi and Richard Mojica, dba Mojica's Batting Cages, for use of 125 E. Elm Street, Lodi, Unit D, Lodi"</i></p> <p>Mayor Pro Tempore Pennino expressed concern that the City may be competing with the private industry for rental property. He stated that he did not believe that government should be subsidizing rentals to the public and asked that staff return to Council in two months with a fair market analysis of rental property downtown, and make a comparison to the these properties.</p> <p>City Manager Flynn confirmed that this information will be brought back to Council for review.</p>
02/21/01	<p><i>RE: E-3 "Approve plans and specifications and authorize advertisement for bids for Elm Street Improvements, School Street to Sacramento Street"</i></p> <p>Mayor Pro Tempore Pennino stated that he wants conduits placed in the light poles for the purpose of amplifying music through speakers on School Street.</p>
02/21/01	<p><i>RE: E-23 "Authorize use of Dial-A-Ride from Delta College to Lodi, Monday through Friday evenings"</i></p> <p>Mayor Pro Tempore Pennino requested that before any more transportation projects come before Council a Shirtsleeve Session be held to discuss future community transit goals and objectives.</p> <p><i>NOTE: A Shirtsleeve Session on this topic has been tentatively scheduled for 11/20/01.</i></p>
02/27/01	<p><i>RE: Shirtsleeve Session: "Review of City Department's Accomplishments"</i></p> <p>At the request of Mayor Nakanishi, Parks and Recreation Director Baltz indicated that he would calculate a rough estimate on the future annual maintenance costs for the proposed aquatics center.</p>

04/18/01	<p><i>RE: Council Comments</i></p> <p>Mayor Nakanishi stated that power conservation will become increasingly more important in the coming months and asked that a conservation program proclamation from the City Council be prepared in the near future.</p>
04/25/01	<p><i>RE: Special Joint Meeting with Recreation Commission</i></p> <p>Council Member Land emphasized the need to place lighted signage at DeBenedetti Park before the outlying residential area develops. Citizens have brought to his attention that dogs are walked off their leashes at Peterson Park and there are sanitary issues that need to be addressed. Perhaps signs should be posted reminding owners of their responsibility to clean up after their pets. In response to Mr. Sasaki's request to schedule a park tour, Council Member Land suggested June or July.</p>
05/01/01	<p><i>RE: Item C-1 Review of Expenditures</i></p> <p><i>Council Member Hitchcock commented that the Sheriff's Department has not been funding grant positions, due to the continued expense to the department when the grants expire. She asked when the grants would expire for the other three CROs in the City.</i></p> <p>Ms. Keeter indicated that she would provide this information to Council Member Hitchcock.</p>
05/08/01	<p><i>RE: Council Member Land supported increased street sweeping and pointed out the difficulty in getting cars off the street, particularly on the east side of the City.</i></p> <p>City Manager Flynn stated that staff would need to post and enforce no parking on certain days and times. A recommendation would be brought back to Council on this issue within the next two to three months.</p>
06/27/01	<p><i>RE: Special Budget Meeting</i></p> <p>Mayor Pro Tempore Pennino reminded staff that a recommendation for posting signs on the street to allow for street sweeping, needs to come back to Council in the near future.</p>
05/22/01	<p>RE: Request -- New Electric Utility Service Center to include building, training facilities, a corp yard, and warehouse; \$2 million in year one and \$5 million in year two. Ms. Keeter pointed out that page 12 incorrectly states \$2 million and \$3 million. This project is currently in the design phase.</p> <p>Mayor Pro Tempore Pennino requested a one-page summary detailing the various costs of the \$7 million project.</p>
06/06/01	<p><i>RE: Skate Park</i></p> <p>In reply to Council Member Land, City Manager Flynn stated that he would bring the sound wall issue (which will include landscaping) back to Council for consideration at a future date.</p>
07/18/01	<p><i>RE: Item E-3 Approve plans and specs for skate park</i></p> <p>In reply to Council Member Howard, City Manager Flynn acknowledged that inquiries have been received about building a wall in the vicinity of the park. A letter was prepared for the Mayor's signature that was sent back to the inquiring parties, which stated that the City was moving forward with construction of the skate park and would conduct another assessment as to what if any noise impact the skate park had on the adjacent neighborhood. Pursuant to the results, a decision would then be made regarding the necessity of a wall.</p>

06/06/01	<p><i>RE: Speed Limits on Pine Street</i></p> <p>Mayor Pro Tempore Pennino asked that residents on Pine Street from Church to Guild be notified of the speed limit reduction. He also asked that the Council be informed of the cost for the notification.</p> <p><i>NOTE: Public Works sent notification to Pine Street residents on July 18, 2001.</i></p>
06/12/01	<p><i>RE: Shirtsleeve Session Announcements</i></p> <p>Mayor Nakanishi asked when Jackson Street would be resurfaced. Mr. Prima replied that he would obtain the information and report back.</p>
06/20/01	<p><i>RE: Item I-4 Library Facilities Master Plan</i></p> <p>Council Member Land asked Ms. Martinez for statistics on how many patrons from areas outside the City limits are using the Lodi Public Library.</p>
07/10/01	<p><i>RE: Art in Public Places</i></p> <p>Council Member Hitchcock suggested adding 1% to the cost of the project, as many other cities require in their art policies.</p> <p>Mayor Pro Tempore Pennino made the following recommendations:</p> <ul style="list-style-type: none"> • Bring the Public Art Policy back to Council for further discussion/consideration; • Amend the policy to require that Council give final approval on Art Advisory Board recommendations; • He supported 2% of City CIP projects for art; 1% or ½% on commercial/industrial projects; and no impact on residential fees. <p><i>NOTE: This topic has been placed on the 09/19/01 regular City Council agenda.</i></p>
07/17/01	<p><i>RE: Item C-1 Transit Update</i></p> <p>Mr. Pennino suggested that the City establish a policy or a release of liability form regarding this service, and Mayor Nakanishi asked that staff review other comparison cities regarding their procedures in offering this service. Council Member Hitchcock requested that staff provide information to Council regarding the amount of children using the morning and afternoon Dial-A-Ride service, the ages of these children, and whether or not an adult escorts them to the vehicle.</p>
07/18/01	<p><i>RE: Item I-1 Electric Rate Market Cost Adjustment</i></p> <p>Council Member Howard recalled that approximately a year ago staff came before Council recommending a 5% savings in electric rates for specific areas in the community. Council approved a 20% savings. Ms. Howard suggested that taking into consideration the current financial situation with Electric Utility, it may be beneficial for Council to decrease the amount back to the 5% that staff originally recommended.</p> <p>In reference to Ms. Howard's comments related to the business incentive, Mr. Vallow stated that staff would look at how effective the program has been and report back to Council.</p>
07/18/01	<p><i>RE: Item I-4 SJC Groundwater Banking Authority Joint Powers Agreement</i></p> <p>The City Council tabled review of the <u>amendment</u> to the Northeastern San Joaquin County Groundwater Banking Authority Joint Powers Agreement for one month.</p> <p><i>(Prima: The amendment to the Joint Powers Agreement pertains to requests to join the Authority from the Central Delta Water Agency and the South Delta Water Agency. Each of these agencies has differing interests in terms of water supply issues.)</i></p>

07/24/01	<p><i>RE: Item C-1 Workers Compensation Program</i></p> <p>In response to Mayor Nakanishi, Mr. Evans reported that insurance for Local Agency Workers' Compensation Excess – Joint Powers Authority, is \$50,000 per year. Mayor Nakanishi expressed concern that with the recent increase in Police and Fire personnel, the City is increasing its risk. He asked for further information to be provided to him on this subject.</p>
08/01/01	<p><i>RE: Item I-2 Parking restriction in vicinity of PCP</i></p> <p>PUBLIC COMMENTS:</p> <ul style="list-style-type: none"> • Oren Shobert stated that he lives on east Tokay Street and complained about the abundance of cars parking in front of his home for periods of time exceeding one month. He asserted that there is no parking enforcement done between 3:00 a.m. and 4:00 a.m., as is stated on the signs. He also complained of loud music being played for extended periods. • Mr. Shobert's wife added that the cars parking in front of their home have parking stickers on them; however, they reside in the apartments across the street where she claimed four to five families are living in each apartment. A blue van parked in front of their home for four and half weeks had cobwebs under it. She stated that the cannery is not the problem, it is the residents in the area. <p>Council directed staff to increase parking enforcement in this area, look into the complaints of overcrowding and excessive noise, and report back on the results.</p>
08/07/01	<p><i>RE: Item C-1 Electric Utility Improvements</i></p> <p>Mayor Pro Tempore Pennino expressed concern about the size of the plant and recommended that before this matter goes any further, the Council should do a site visit and be shown conceptual drawings/overlays of the project.</p>

ITEMS RELATED TO 2001-03 BUDGET:

06/27/01	<p>Mayor Pro Tempore Pennino expressed the following comments, concerns, and/or requests:</p> <ul style="list-style-type: none"> • Page B-12, Budget Policies, Debt Management, Item F – He asked the City Manager to bring the following concept back for discussion at a future meeting: "No more than 60% of all Capital projects costs will be funded from long-term financing." • Page D-83 – He strongly supported having the Library open on Sundays, Council previously expressed concurrence to do so, and yet it is not listed in the budget. <p>In reply, Ms. Keeter reported that it has been incorporated into the operating budget, and it will be added to the Library's objectives in the final budget document. She explained that the General Fund will absorb the cost of Library utilities, which will free up funds within the Library's operating budget, allowing them to open on Sundays and hire a part-time Reference Librarian.</p>
----------	--

	<p>(Continued from previous page)</p> <ul style="list-style-type: none"> Page D-110, City Clerk – He pointed out that the Council concurred with adding a full-time Administrative Clerk position, and yet the budget document does not reflect it. <p>Ms. McAthie noted that the error had been detected previously, and Ms. Keeter stated the total number of regular positions will be changed from three to four in year two.</p> <ul style="list-style-type: none"> Page G-20, Electric Fund – He pointed out that there is \$43 million restricted cash in the Electric Fund; however, it does not show up on the balance sheet. <p>City Manager Flynn explained that it represents the bond proceeds that are set aside for specific capital projects, and stated that it will be added under Fund Balance as restricted cash.</p> <ul style="list-style-type: none"> Page H-7, In-Lieu Franchise (Other) – He noted that the description will be changed to “refuse”. Page H-14, 2000-01 Revised Budget – He pointed out that this needs to be corrected to show the \$1.5 million. <p>Mayor Pro Tempore Pennino noted that staff would be coming back with word changes that he recommended.</p>
06/27/01	<p>Council Member Land expressed the following comments, concerns, and/or requests:</p> <ul style="list-style-type: none"> Page B-33, Civic Plaza Veterans Monument – He noted that a significant amount of donations were anticipated and suggested amending the language under Objectives to reflect, e.g., “\$450,000, which will be reduced by donations.” Page B-35, Formation of a Redevelopment Agency – He pointed out that funds have already been allocated and the project is completed, with the exception of approving the project area. <p>Ms. Keeter acknowledged that it should not have been included in the budget documents.</p> <ul style="list-style-type: none"> Page D-19, Fire Department – He noted that the numbers do not add up, and the significant expenditure does not indicate that an additional battalion chief is being added. <p>Ms. Keeter stated that the page would be corrected to reflect two additional firefighters and one battalion chief in year one, and three additional firefighters in year two.</p>
06/27/01	<p>Mr. Pennino stated that he has been assured by staff that Council will get a corrected copy of the budget (with grammatical changes) to review. In reference to the DLBP’s request for an additional \$13,000, he suggested that the budget be left as-is at this time; however, he agreed to Council reconsidering it next month and, if necessary, deduct the amount from the Contingency Fund.</p>
06/27/01	<p>Council Member Land requested that Council reconsider (concurrently with the DLBP issue) funding the Police Chaplain program in year one instead of year two.</p>

COUNCIL SUGGESTIONS

07/19/00	<p><i>RE: Agenda item #E-6 entitled, "Approve 2000 Signal Priority Study and Authorize Design of Signal and Street Lighting at Harney Lane and Stockton Street".</i></p> <p>Council Member Pennino suggested that the intersection of Century Boulevard and Ham Lane be referred back to staff to determine whether it can be raised higher on the priority list.</p>
11/15/00	<p><i>RE: Item E-24 Ordinance relating to truck parking in the City limits</i></p> <p>Council Member Pennino suggested that staff look into the possibility of a public/private truck parking lot working with trucking associations, Council of Governments, and Caltrans.</p>
04/25/01	<p><i>RE: Special Joint Meeting with Recreation Commission</i></p> <p>Council Member Howard suggested that a walkway be constructed from the downtown parking structure to the Indoor Sports Facility, as a means of addressing pedestrian safety issues related to the close proximity to the railroad tracks.</p>
05/08/01	<p>Council Member Land recalled that previously there was discussion about community service groups maintaining the City's smaller parks. Mr. Baltz indicated that he would look into the concept and bring the issue back to Council if deemed feasible.</p>
05/15/01	<p><i>RE: Mayor Pro Tempore Pennino asked what impact the Internet site has on recruitment and questioned the City's current requirement for a signature on preliminary employment applications.</i></p> <p>City Manager Flynn responded that he would look into the necessity of requiring signatures on preliminary employment applications. He indicated that if there were no legal requirement, it would be discontinued.</p>
05/16/01	<p>Council Member Howard suggested that Council consider changing the format for special joint meetings. Rather than a dinner, she recommended having an informal meeting at the Carnegie Forum, which would better accommodate the public. Benefits would also include decreased cost to the City and less burden on Hutchins Street Square where the dinner meetings are typically held.</p>
05/22/01	<p><i>RE: Request -- \$538,000 for an outdoor Skate Park, which represents cost of bringing Spohn Ranch on board, purchasing \$218,000 in equipment, grading, constructing a 20,000 square foot concrete slab, installation of lighting, and moving irrigation.</i></p> <p>Mayor Pro Tempore Pennino suggested getting testimony from neighbors and police departments in other areas with skate parks operated by Spohn Ranch regarding the impacts (e.g. noise) to the surrounding community.</p>
05/22/01	<p><i>RE: Request -- \$22,000 for purchase of Meter Reader vehicle.</i> <i>Recommendation: Approve funding through Electric Utility funds.</i></p> <p>Mayor Pro Tempore Pennino suggested that an electric vehicle be considered, which may qualify for grant funds.</p>

06/20/01	<p><i>RE: Item I-1 All Military Veteran's Plaza Project</i></p> <p>Council Member Hitchcock suggested incorporating the meaning of the symbolic images into the Plaza by having a descriptive plaque or providing brochures.</p>
06/27/01	<p><i>RE: 2001-03 Budget – Mayor Pro Tempore Pennino</i></p> <p>Page E-56, Replacement Vehicle Requests, 7 Mini-Vans – He suggested buying one-year-old used rental vehicles</p>
07/18/01	<p><i>RE: Item G-1 Lodi's Urban Water Management Plan</i></p> <p>Mayor Pro Tempore Pennino suggested that staff compare Lodi's water usage with the same survey cities that are used for salary range comparisons.</p>
07/24/01	<p><i>RE: C-1 Workers Compensation Program</i></p> <p>Council Member Howard suggested that staff contact Lodi Memorial Hospital for ergonomics training, as it has in-house personnel qualified to review workstations' ergonomic issues and teach body mechanics.</p>
07/24/01	<p><i>RE: C-1 Workers Compensation Program</i></p> <p>Council Member Land asked whether the Fire Department conducts inspections for hazardous conditions on City property. Fire Chief Pretz answered that he did not believe so. City Manager Flynn agreed with Council Member Land that it would be a good idea to begin instituting such inspections.</p>

ONGOING COUNCIL REQUESTS

12/20/00	<p><i>RE: Item H-6 ABD Insurance and Financial Services</i></p> <p>Mayor Pro Tempore Pennino stated that it appears as though in the fee structure there are opportunities to tack on a lot of additional fees and expressed concern that this would be an open ended contracted. He asked that quarterly reports be given to Council.</p> <p>City Manager Flynn confirmed that the reports would be provided to Council.</p>
----------	--

filed 9-18-01

Completed or "In Progress"

- ✓ Electric incentives for businesses
- ✓ Wastewater discharge questions
- ✓ Stop sign in alley Pleasant/Lee
- ✓ 2000 Growth Management

Allocations

- ✓ Traffic Safety Statistics
- ✓ Downtown fair market analysis
- ✓ Elm St./School St. music conduit
- ✓ Transit goals and objectives
- ✓ M&O for aquatics center
- ✓ SRO funding
- ✓ New EU MSC costs
- ✓ Ham Ln. wall
- ✓ Pine St. speed limit notifications
- ✓ Jackson St. resurfacing
- ✓ Library circulation statistics
- ✓ Art In Public Places Policy
- ✓ DAR services for children
- ✓ Workers Comp JPA funding

- ✓ **E. Tokay St. noise, parking, etc.**
- ✓ **Peak Power Plant site tour**
- ✓ **Long-Term CIP Financing**
- ✓ **Budget corrections**
- ✓ **Chaplain funding Year 1**
- ✓ **Public/private truck parking lot**
- ✓ **Ped. safety to indoor sports center**
- ✓ **Service club participation w/ parks**
- ✓ **Internet HR applications**
- ✓ **Special meetings format**
- ✓ **Skate park testimonies**
- ✓ **Electric vehicles for meter reader**
- ✓ **Mini-van replacements**
- ✓ **LMH ergonomics training**
- ✓ **Fire Dept. hazard inspections**
- ✓ **ABD Insurance reports**

filed 9-18-01

Topics for Future Discussion

- 1. Expenditure disclosure**
- 2. Heritage Tree Ordinance**
- 3. Turning Lane at Church Street and Lodi Avenue**
- 4. Parking Enforcement function**
- 5. Lifeguard duties**
- 6. Energy Conservation Policy**
- 7. Parks tour with Parks and Recreation Commission**
- 8. Street sweeping**
- 9. Electric Utility business incentives**
- 10. Groundwater Banking JPA
DLBP funding**
- 11. Century Boulevard/Ham Lane
signal**
- 12. Veteran's Plaza descriptive plaques**
- 13. Water usage comparison**